

GDPR PRIVACY NOTICE

GDPR 2018 PRIVACY NOTICE

bashfoo

Inbound Marketing Agency

Introduction

This document refers to personal data; this is defined as information concerning any living person (a natural person who hereafter will be called the Data Subject) that is not already in the public domain.

The United States Privacy Act, the Safe Harbor Act and the Health Insurance Portability and Accountability Act, along with The General Data Protection Regulation (GDPR) which is EU wide and far more extensive, seek to protect and enhance the rights of data subjects. These rights cover the safeguarding of personal data, protection against the unlawful processing of personal data and the unrestricted movement of personal data within the EU. It should be noted that GDPR does not apply to information already in the public domain.

Bash Foo is pleased to provide the following GDPR information for our clients and our website visitors:

Who we are

Bash Foo operates a national advertising and marketing agency principally involved in the B2B sector.

Personal Data

Bash Foo uses the information collected from you to provide quotations, make telephone contact and to email you sales and marketing information which the agency believes may be of interest to you and your business. In you making initial contact you consent to Bash Foo maintaining a marketing dialogue with you until you either opt out (which you can do at any stage), or we decide to desist in promoting our services. Bash Foo also acts on behalf of its clients in the capacity of the data processor. When working exclusively as a data processor, Bash Foo will be acting on the instruction of its client and will work hard to ensure that the client is fully GDPR compliant.

Some personal data may be collected about you from the forms and surveys you complete, from records of our correspondence and phone calls and details of your visits to our website, including but not limited to personally identifying information like Internet Protocol (IP) addresses. Bash Foo may from time to time use such information to identify its visitors. Bash Foo may also collect statistics about the behavior of visitors to its website.

Bash Foo's website uses cookies, which is a string of information that a website stores on a visitor's computer, and that the visitor's browser provides to the website each time the visitor returns. WordPress uses cookies to help Bash Foo identify and track visitors and their website access preferences. Bash Foo website visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using Bash Foo's website.

Any information Bash Foo holds about you, and your business encompasses all the details we hold about you and any sales transactions including any third-party information we have obtained about you from public sources and our suppliers such as credit reference agencies.

Bash Foo will only collect the information needed so that it can provide you with sales and marketing services. This agency does not sell or broker your data, although coincidentally there may be times when your information could be contained in data that Bash Foo has purchased from a third-party list broker, on behalf of a client.

The legal basis for processing any personal data

To meet Bash Foo's contractual obligations to clients and to also respond to sales and marketing inquiries.

Legitimate interests pursued by Bash Foo and/or its clients

To promote the sales, marketing and services offered by Bash Foo and/or to market the services and/or products offered by Bash Foo' existing clients.

Consent

Through agreeing to this privacy notice, you are consenting to Bash Foo processing your personal data for the purposes outlined. You can withdraw consent at any time by emailing dpo@bashfoo.com or by phoning +1 (937) 912 4519 or writing to us, see the last section for full contact details.

Disclosure

Bash Foo may on occasions pass your Personal Information to third parties exclusively to process work on its behalf. Bash Foo requires these parties to agree to process this information based on our instructions and requirements consistent with this Privacy Notice and GDPR. Bash Foo does not broker or pass on information gained from your engagement with the agency without your consent. However, Bash Foo may disclose your Personal Information to meet legal obligations, regulations or valid governmental request. The agency may also enforce its Terms and Conditions, including investigating potential violations of its Terms and Conditions to detect, prevent or mitigate fraud or security or

technical issues; or to protect against imminent harm to the rights, property or safety of Bash Foo, its clients and/or the wider community.

Retention Policy

Bash Foo will process personal data during the duration of any contract and will continue to store only the personal data needed for six years after the contract has expired to meet any legal obligations. After six years any personal data not needed will be deleted.

Data storage

Data is held in the United States using different (multiple) servers including but not limited to Amazon Cloud, Google Cloud and Liquid Web. Bash Foo does not store personal data outside the United States of America.

Your rights as a data subject

At any point whilst Bash Foo is in possession of or processing your personal data, all data subjects have the following rights:

- Right of access – you have the right to request a copy of the information that we hold about you.
- Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete.
- Right to be forgotten – in certain circumstances you can ask for the data we hold about you to be erased from our records.
- Right to restriction of processing – where certain conditions apply you have a right to restrict the processing.
- Right of portability – you have the right to have the data we hold about you transferred to another organization.
- Right to object – you have the right to object to certain types of processing such as direct marketing.
- Right to object to automated processing, including profiling – you also have the right not to be subject to the legal effects of automated processing or profiling.

If Bash Foo refuses your request under rights of access, we will provide you with a reason as to why, which you have the right to legally challenge. Bash Foo at your request can confirm what information it holds about you and how it is processed.

You can request the following information:

- Identity and the contact details of the person or organisation (Bash Foo) that has determined how and why to process your data.
- Contact details of the data protection officer, where applicable.
- The purpose of the processing as well as the legal basis for processing.
- If the processing is based on the legitimate interests of Bash Foo or a third party such as one of its clients, information about those interests.
- The categories of personal data collected, stored and processed.
- Recipient(s) or categories of recipients that the data is/will be disclosed to.
- How long the data will be stored.
- Details of your rights to correct, erase, restrict or object to such processing.
- Information about your right to withdraw consent at any time.
- How to lodge a complaint with the supervisory authority (ICO).
- Whether the provision of personal data is a statutory or contractual requirement, or a requirement necessary to enter into a contract, as well as whether you are obliged to provide the personal data and the possible consequences of failing to provide such data.
- The source of personal data if it wasn't collected directly from you.
- Any details and information of automated decision making, such as profiling, and any meaningful information about the logic involved, as well as the significance and expected consequences of such processing.

To access what personal data is held, identification will be required

Bash Foo will accept the following forms of ID when information on your personal data is requested: a copy of your drivers licence, passport, birth certificate and a utility bill not older than three months. A minimum of one piece of photographic ID listed above and a supporting document is required. If Bash Foo is dissatisfied with the quality, further information may be sought before personal data can be released.

All requests should be made by email to dpo@bashfoo.com or by phoning +1 (937) 912-4519 or writing to us at the address further below.

Complaints

If you wish to make a complaint about how your personal data is being processed by Bash Foo or its partners, you have the right to complain to Mike McDermott, company president. If you do not get a response within 30 days, you can complain to the ICO.

Bash Foo, attention of the President Mike McDermott 140 E. Broadway Ave. Tipp City, OH 45371
Telephone +1 (937) 912-4519 or email dpo@bashfoo.com

ICO Wycliffe House, Water Lane, Wilmslow, SK9 5AF
Telephone +44 (0) 303 123 1113 or email: <https://ico.org.uk/global/contact-us/email/>